



SWIMMING POOL & SPAS PERMIT APPLICATION

Submission Requirements:

- COMPLETE BUILDING PERMIT AND SUB APPLICATIONS SIGNED AND NOTARIZED
- DOCUMENTED PROOF OF COST INCLUDING ALL TRADES, MATERIALS, ETC.
- NOTICE OF COMMENCEMENT FOR PROJECTS OVER \$2,500 IN VALUE
- TEMPORARY CONSTRUCTION AND SILT FENCING PERMIT (IF DETERMINED BY THE BUILDING OFFICIAL)
- CURRENT SURVEY SIGNED AND SEALED – MUST SHOW ALL EASEMENTS AND ELEVATIONS
- CURRENT ELEVATION CERTIFICATE SIGNED AND SEALED – MUST SHOW BASE FLOOD ELEVATION AND FLOOD ZONE
- SWIMMING POOL BARRIER – AS REQUIRED
- FENCE OR SCREEN PERMIT – AS REQUIRED
- SITE PLAN SHOWING LOCATION OF POOL
- DETAILED POOL PLANS
- PERVIOUS AND IMPERVIOUS SPACE CALCULATIONS
- COMPLETED UTILITY EASEMENTS APPROVALS (IF APPLICABLE)
- VISIT THE TOWN'S CODE SECTION FOR SWIMMING POOL REGULATIONS

[Town Code Sec. 30-313](#)

NOTICE

A SPOT SURVEY IS REQUIRED AFTER GUNITE AND PRIOR TO PERIMETER POOL PIPING INSPECTION. A FINAL SURVEY AND ELEVATION CERTIFICATE IS REQUIRED TO BE SUBMITTED TO THE BUILDING DEPARTMENT PRIOR TO FINAL ELECTRIC INSPECTION, FINISHING AND FILLING THE POOL.

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Revised 11-17-2022

Select One Trade: Building Electrical Plumbing Mechanical Other _____

Application Number: _____ Application Date: _____

1

Job Address: _____ Unit: _____ City: _____

Tax Folio No.: _____ Flood Zn: _____ BFE: _____ Floor Area: _____ Job Value: _____

Building Use: _____ Construction Type: _____ Occupancy Group: _____

Present Use: _____ Proposed Used: _____

Description of Work: _____

New Addition Repair Alteration Demolition Revision Other: _____

Legal Description: _____ Attachment

2

Property Owner: _____ Phone: _____ Email: _____

Owner's Address: _____ City: _____ State: _____ Zip: _____

3

Contracting Co.: _____ Phone: _____ Email: _____

Company Address: _____ City: _____ State: _____ Zip: _____

Qualifier's Name: _____ Owner-Builder License Number: _____

4

Architect/Engineer's Name: _____ Phone: _____ Email: _____

Architect/Engineer's Address: _____ City: _____ State: _____ Zip: _____

Bonding Company: _____

Bonding Company's Address: _____ City: _____ State: _____ Zip: _____

Fee Simple Titleholder's Name (If other than the owner) _____

Fee Simple Titleholder's Name (If other than the owner) _____ City: _____ State: _____ Zip: _____

Mortgage Lender's Name: _____

Mortgage Lender's Name: _____ City: _____ State: _____ Zip: _____

See next page.

OWNER'S AFFIDAVIT: I certify that all information provided is accurate, and that all work will be performed in compliance with all applicable laws regulating construction and zoning. No work has been commenced prior to the permit sought by this application, and all work will be done as indicated in the application and all accompanying document and plans.

NOTICE: In addition, the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of the county, and there may be additional permits required from other governmental entities such as water management districts, County, State or Federal agencies.

DISCLAIMER: Issuance of a development permit by a municipality does not in any way create any right on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the municipality for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.

CONDITION: All applicable state and federal permits must be obtained before commencement of the development.

CONTRACTOR

PRINT NAME OF CONTRACTOR

SIGNATURE OF CONTRACTOR

STATE OF FLORIDA
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before
me this _____ day of _____
20____, by _____
NOTARY: _____

SEAL:

Personally Known: _____
Or produced Identification _____
Type of Identification Produced _____

OWNER

PRINT NAME OF OWNER

SIGNATURE OF OWNER

STATE OF FLORIDA
COUNTY OF BROWARD

Sworn to (or affirmed) and subscribed before
me this _____ day of _____
20____, by _____
NOTARY: _____

SEAL:

Personally Known: _____
Or produced Identification _____
Type of Identification Produced _____

PERMIT AFFIDAVIT

FOR ACKNOWLEDGEMENT OF COMPLIANCE WITH RESTRICTIVE DEEDS AND COVENANTS
STATE OF FLORIDA:
BROWARD COUNTY:

On this day personally appeared before me, the undersigned officer duly authorized to administer oaths and take acknowledgments _____, who being by me first duly
(HOMEOWNER)

sworn, deposes and says:

By my signature below, I acknowledge that the legal description for the property for which I am applying for a permit is _____
LOT BLOCK SUBDIVISION

a/k/a _____
(Street address)

- 1. That I am the legal owner of the property
- 2. I acknowledge that approval may be required from the following

(Homeowners Association)

Which entities or associations regulate or otherwise govern the community, neighborhood, or development my property is located.

- 3. I further acknowledge that I am responsible for any additional cost that may be assessed by the Town of Lauderdale by the Sea and/or the entity regulating or governing the subject property as a result of my not having obtained the necessary approvals from any entity or association that may regulate or otherwise govern the community neighborhood, development in which my property is located.

FURTHER AFFIANT SAYETH NAUGHT

Date _____

Owners printed name

STATE OF FLORIDA
COUNTY OF BROWARD

Affirmed and signed before me, on _____ the foregoing document was acknowledged before me affiant, _____, who personally appeared before me at the time of notarization, who signed and acknowledged signing the foregoing document, who did take an oath, and:

Who is personally known to me _____ or
Who produced the following identification _____

Commission Expiration date:
Notary Public

(Printed or typed name) (Seal)

Time Limits for Construction - NOTICE TO OWNER

Section 6-12 of the Town's Code of Ordinances requires:

- 1. The construction of any new structure or new addition to an existing structure to be completed and all construction material, equipment and debris removed from the property within 18 months of the date of the issuance of the first building permit.*
- 2. The exterior elements of any repair or renovation to an existing structure which requires a building permit shall be completed and all construction material, equipment and debris removed from the property within six months of the issuance of the first building permit.*

This notification is the minimum 60 day's notice required in section 6-12.9(g).

The Failure to complete the construction at

_____ ,
by the construction deadline may result in a fine or legal action by the Town.

If there are extenuating circumstances that prohibit the property owner from completing the construction within the deadline, the owner may seek an extension of time from the Town Commission. An application for extension of time may be obtained from the Development Services Department or Town Clerk.

Owner's Acknowledgement

I acknowledge receipt and understanding of the Town's code provisions regarding the time period to complete a construction projects.

Signature: _____ Date: _____

Print Name: _____

Address of Property: _____



BUILDING DEPARTMENT

DURING A HURRICANE WATCH & BEFORE THE ONSET OF HURRICANE VELOCITY WINDS YOU ARE REQUIRED TO

SECURE THIS SITE

IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS OF THE FLORIDA BUILDING CODE SECTION 110.13

All loose objects in exposed outdoor locations shall be lashed to rigid construction or shall be stored inside an enclosed structure.

Florida Building Code Broward County Administrative Provisions Section 110.13.2.4

NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE DEEMED SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH CONSTRUCTION IS OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS

This includes but not limited to:

- **110.13.2.1 Road Right-of-Way shall remain clear of construction waste and trash**
- **110.13.2.2 Waste and Trash Enclosures Temporary Toilets**
- **110.13.2.3 Loose Construction Debris Forms and Construction Materials**
- **110.13.2.5 Roofing Tile and Materials Construction Shacks**
- **110.13.2.5 (1) Loading of Roof Tile**
- **110.13.2.5 (4) Store the construction materials inside an enclosed structure.**
- **110.13.3 Building materials shall be loaded on a roof no earlier than (200 working days prior to permanent installation.**
- **Temporary Electric Service Poles**

AND PROTECT ALL GLASS AREAS

LAUDERDALE·BY·THE·SEA

EASEMENT AGREEMENT TOWN OF LAUDERDALE-BY-THE-SEA

Date: _____ Attention: _____

I, _____ propose to apply for a building permit to construct a

_____ within the Utility Easement, Drainage Easement, Canal

Maintenance Easement, at my property located at _____

Legal Description: Lot _____ Block _____ Subdivision _____

A BRIEF DESCRIPTION OF THE TYPE OF CONSTRUCTION AND LOCATION OF THE PROPOSED CONSTRUCTION AS FOLLOWS.

I understand that your company will not be responsible in any way for repairs to, or replacement of, any portion of this _____. And that any removal or replacement of this construction necessary for the use of this easement will be done at my expense, I further understand that I will assume full responsibility for any damage incurred to the utility facilities during construction.

This is to certify that I am the lawful property owner(s)

Signature of Property Owner or Authorized Agent

Contact Phone Number

Address

Additional Contact Information

City State Zip

Email Address

Note: This agreement shall be attached to the permit application when completed.

We Agree Disagree with the comments noted with the proposed construction based upon the

circumstances stated herein: _____

Name of Utility Company: _____

Representative: _____

Title and Date: _____

Utility companies:

AT&T / Access - Construction & Engineering

715 N. Federal Highway, Hollywood, FL 33020

Email: G46642@ATT.COM

Comcast Cable Communication Inc.

6565 Nova Drive, Davie, Florida 33317

Phone: 754.221.1322

Email: Ricardo_davidson@cable.comcast.com

Lauderdale-By-The-Sea

4501 N. Ocean Drive Lauderdale-By-The-Sea

Ken Rubach - Municipal Services Director - Phone: 954.640.4233

Email: kenr@lauderdalebythesea-fl.gov

FP&L Utility Easement Division

Fence & driveway easements email: dcp-group.sharedmailbox@nexteraenergy.com

All others email: nicholas.buckeridge@fpl.com

TECO (People's Gas) Utility Easement Department

15779 W. Dixie Highway North Miami Beach, Florida 33162

Phone: 239.292.6485 Email: igonzalet@tecoenergy.com

Need assistance or clarification?

Please contact us at (954)-640-4215 or email building@lbts-fl.gov





IMPERVIOUS & PERVIOUS SPACE CALCULATIONS

PERMIT # _____ DATE _____

OWNER _____

CONTRACTOR _____

TOTAL LOT AREA (SQ.FT.) BUILDING	_____	
FOOTPRINT AREA	_____	0.0%
PORCH/PATIOS/WALKWAYS/SLABS	_____	0.0%
DRIVEWAY AREA	_____	0.0%
POOL/PATIO AREA	_____	0.0%
TOTAL IMPERVIOUS AREA TOTAL	_____ 0	
PERVIOUS AREA	_____ 0	0.0%

I CERTIFY THAT ALL THE FOREGOING INFORMATION IS ACCURATE AND THAT ALL WORK WILL BE DONE IN COMPLIANCE WITH THE APPLICABLE LAWS REGULATION CONSTRUCTION AND ZONING.

Owner

Date

Contractor

Date

WE RESERVE THE RIGHT TO HAVE THIS DOCUMENT PREPARED SIGNED AND SEALED BY AN ARCHITECT OPR ENGINEER

SEAL

Architect/Engineer

DATE

THE PERMIT APPLICATION WILL NOT BE ACCEPTED WITHOUT THE ABOVE MINIMUM DOCUMENTATION
OTHER DOCUMENTS MAY BE REQUIRED DEPENDING UPON THE JOB CONDITIONS



RESIDENTIAL SWIMMING POOLS NORTH OF PINE AVENUE.

(5)

Swimming pools and spas. All residential swimming pools and spas shall be constructed in conformity with the following requirements:

(a)

All swimming pools and spas shall be completely enclosed by either an open-mesh screen enclosure or a fence or wall a minimum five (5) feet in height above the ground, measured from the outside of the fence. Fences or walls shall be of such design and material as will prevent unauthorized access to the pool area. All screen doors and fence gates must be equipped with self-closing, self-latching mechanisms.

(b)

On plots containing a one or two-family dwelling, swimming pools and spas may be placed in required side or rear yard's subject to the limitations of section 39-275, subsection (3)(d). For purposes of this subsection, the minimum setback from a plot line shall be measured beginning three (3) feet from the outermost edge of the waterline of the swimming pool or spa for fenced pools and spas, and from the exterior of the screen enclosure for screen enclosed swimming pools and spas.

(c)

Swimming pools or spas on plots which directly abut a waterway or other water area shall not require enclosure along such waterway or water area.

Double frontage. Where a plot is bounded on two (2) opposite sides by public or private rights-of-way or streets with no platted non-vehicular access line or landscape easement on one of the two (2) sides, front yards shall be provided on both such sides. Accessory buildings shall not be located in either front yard.



**CONTRACTOR
CONTACT NAME
JOB ADDRESS**

**PERMIT NUMBER
CONTACT NUMBER**

STRUCTURAL

- Foundation
- Exterior Framing
- Wall Sheathing
- Columns
- Tie Beam
- Truss/Rafters
- Roof Sheathing
- Interior Framing
- Bucks
- Windows/Doors in progress
- Insulation
- Rock Base/ Forms
- Drywall/Screw
- Wire Lath
- Pool Steel
- Ceiling Grid
- Above Ceiling Penetrations
- Drive way
- Tin Cap and Accessories
- Mop in Progress
- Tile/Shingle in Progress
- Garage door
- Shutters
- Final Pool
- Final Fence
- Final Roof
- Final windows/doors
- Demolition
- Other _____
- Final

ZONING

- Fence
- Pool
- Rock Base/Forms
- Driveway
- Slab/Deck/Patio
- Dock/Seawall
- Sign
- Other _____
- Final

PLUMBING

- Rough
- Water Service
- Second Rough
- Top Out
- Fire Sprinkler Final
- Roof Drains
- Gas-rough Inside
- Gas-rough Outside
- 200 PSI Test
- LP tank
- Well
- Lawn Sprinkler Rough
- Sewer Hook-up
- Main Drain
- Pool Piping
- Backflow Preventer
- Interceptor
- Catch Basins
- Condensate Drains
- Medical Gas
- Gas Final
- Lawn Sprinkler Final
- Demolition
- Other _____
- FINAL

MECHANICAL

- Underground Piping
- Condensate Drains
- Rough Ductwork
- Exhaust Fans/Dryers
- Fire Dampers
- Smoke Dampers
- Ceiling Radiation Damper
- Hood Systems Rough
- Refrigerator/Walk Cooler/
- Freezer
- Boiler
- Tanks Above Ground

- Tanks Underground
- Demolition
- A/C Change Out
- Spray Booths
- Chimneys and Vents
- Cooling Towers/ Chiller
- Systems
- Process Piping
- Fireplace Rough/ Ventilation
- Fireplace Final
- Hood Systems Final
- Other _____
- Final

Electrical

- Meter Repair
- Temporary Pole
- 30 day Temporary
- Pool Grounding
- Underground Rough
- Slab Grounding
- Rough
- Ceiling Rough
- Telephone Rough
- Telephone Final
- Television Rough
- Intercom Rough
- Sound Rough
- Central vacuum Rough
- Service Upgrade
- Miscellaneous Repairs
- Pool Niche Light
- Wall Rough
- Generator Rough
- Fire Alarm Rough
- Television Final
- Intercom Final
- Alarm Final
- Sound Final
- Central Vacuum Final
- Demolition
- Other _____
- Final

Other not included

- VISIT OUR ONLINE PORTAL TO SCHEDULE YOUR INSPECTION
- INSPECTION REQUEST SHALL BE SUBMITTED PRIOR TO 3:00 PM FOR INSPECTION THE NEXT DAY
- PLEASE CALL BEFORE 9:00 AM THE MORNING OF THE INSPECTION FOR A TIME FRAME OR TO CANCEL THE INSPECTION
- ALL NEW CONSTRUCTION, AND ADDITIONS; A SLAB SURVEY AND ELEVATION CERTIFICATE SHALL BE SUBMITTED AND APPROVED PRIOR TO A COLUMN OR TIE BEAM INSPECTION.
- SWIMMING POOLS, SHALL HAVE A SPOT SURVEY APPROVED AFTER THE POOL IS GUNITED AND PRIOR TO PERIMETER PLUMBING PRESSURE TEST INSPECTION.
- A FINAL SURVEY IS REQUIRED PRIOR TO POOL BARRIER INSPECTION, DECK AND PERIMETER FENCE INSPECTION AND FINAL ELECTRIC INSPECTION PRIOR TO MARSITING THE POOL