



**Building Department  
4501 N Ocean Drive  
Lauderdale-By-The-Sea, FL 33308  
954-640-4215**

## **APPLICATION FOR WATER HEATER CHANGEOUT**

### **Submission Requirements:**

- COMPLETE BUILDING PERMIT APPLICATION SIGNED AND NOTARIZED**
- COMPLETED WATER HEATER CHANGEOUT FORM**
- ELECTRICAL SUB-PERMIT APPLICATION REQUIRED FOR NEW UNITS BEING  
HARDWIRED**
- DOCUMENTED PROOF OF COST OR CONTRACT**
- HOMEOWNER'S APPROVAL IF REQUIRED**

**Subject: Dwelling Unit Water Heater Replacement Data Form Supplement to Broward County Uniform Building Permit Application**

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**POLICY**

At its September 8, 2022, general meeting, the Board of Rules, and Appeals voted and approved a mandatory countywide supplement to the existing Broward County Unified Permit Application. This supplement is to be known as the “**Dwelling Unit Water Heater Replacement Form**”, (See attached). The Board Policy number is 22-02, the document can be found on our website. The form is electronically fillable and easy to use. The Dwelling Unit Water Heater Replacement Form must be used in addition to the Broward County Uniform Building Permit Application when a water heater permit is applied for. This application will allow a contractor who is applying for a water heater replacement permit to use this same form in each jurisdiction in Broward County. The information provided by the contractor to the plans examiner will help the plans examiner determine what types of permits and documents are needed to issue a water heater permit. This form effects Plumbing and Electrical Contractors.

Respectfully,



Kenneth Castronovo, Chief Electrical Code Compliance Officer



Jose Cruz-Vellon, Chief Plumbing Code Compliance Officer



**Broward County Board of Rules and Appeals**

1 N. University Drive, Suite 3500B, Plantation, FL 33324

Phone: 954-765-4500 | Fax: 954-765-4504 | [broward.org/CodeAppeals](http://broward.org/CodeAppeals)

**DWELLING UNIT WATER HEATER REPLACEMENT DATA FORM  
SUPPLEMENT TO BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION**

**WATER HEATER:**     **STAYING IN SAME LOCATION**     **BEING RELOCATED**

Application Number: \_\_\_\_\_

Address: \_\_\_\_\_

**"PROVIDE EXISTING WATER HEATER INFORMATION"**

**ELECTRIC**

Kw: \_\_\_\_\_

VOLTAGE: \_\_\_\_\_

WIRE SIZE: \_\_\_\_\_

BREAKER SIZE: \_\_\_\_\_

GALLONS: \_\_\_\_\_

CORD CONNECTED?    YES     NO

HARDWIRED?    YES     NO

**GAS**

GAS PIPE SIZE: \_\_\_\_\_

FLUE SIZE & TYPE: \_\_\_\_\_

BTUHs: \_\_\_\_\_

GALLONS: \_\_\_\_\_

NATURAL GAS?    YES     NO

CORD CONNECTED?    YES     NO

LP GAS?    YES     NO

**"PROVIDE NEW WATER HEATER INFORMATION"**

\*\* Manufacturer's Electrical Installation instructions shall be provided with permit application.

\*\* Air-Conditioning, Heating & Refrigeration Institute. (AHRI Certificate) shall be provided to verify (UEF) Uniform Energy Factor.

**ELECTRIC**

MAKE: \_\_\_\_\_

MODEL #: \_\_\_\_\_

Kw: \_\_\_\_\_

VOLTAGE: \_\_\_\_\_

WIRE SIZE: \_\_\_\_\_

BREAKER SIZE: \_\_\_\_\_

GALLONS: \_\_\_\_\_

**GAS**

MAKE: \_\_\_\_\_

MODEL #: \_\_\_\_\_

IGNITER CIRCUIT:    NEW     EXISTING     N/A

GAS PIPE SIZE: \_\_\_\_\_

FLUE SIZE & TYPE: \_\_\_\_\_

BTUHs: \_\_\_\_\_

GALLONS: \_\_\_\_\_

**ELECTRIC:**

- a) Water Heater to be installed per the manufacturer's installation instructions and comply with the current National Electrical Code.

ELECTRICAL SCOPE OF WORK: \_\_\_\_\_

# BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Revised 11-17-2022

Select One Trade:  Building  Electrical  Plumbing  Mechanical  Other

Application Number: \_\_\_\_\_ Application Date: \_\_\_\_\_

**1**

Job Address: \_\_\_\_\_ Unit: \_\_\_\_\_ City: \_\_\_\_\_

Tax Folio No.: \_\_\_\_\_ Flood Zn: \_\_\_\_\_ BFE: \_\_\_\_\_ Floor Area: \_\_\_\_\_ Job Value: \_\_\_\_\_

Building Use: \_\_\_\_\_ Construction Type: \_\_\_\_\_ Occupancy Group: \_\_\_\_\_

Present Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Description of Work: \_\_\_\_\_

New  Addition  Repair  Alteration  Demolition  Revision  Other: \_\_\_\_\_

Legal Description: \_\_\_\_\_  Attachment

**2**

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Owner's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**3**

Contracting Co.: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Qualifier's Name: \_\_\_\_\_  Owner-Builder License Number: \_\_\_\_\_

**4**

Architect/Engineer's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Architect/Engineer's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bonding Company: \_\_\_\_\_

Bonding Company's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Fee Simple Titleholder's Name (If other than the owner) \_\_\_\_\_

Fee Simple Titleholder's Name (If other than the owner) \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mortgage Lender's Name: \_\_\_\_\_

Mortgage Lender's Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

BROWARD COUNTY UNIFORM BUILDING PERMIT APPLICATION

Job Address: \_\_\_\_\_ Unit: \_\_\_\_\_ City: \_\_\_\_\_

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a separate permit must be secured for ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, etc.

OWNER'S AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Notary section with two columns for signatures and notary information. Includes fields for Signature of Property Owner or Agent, Signature of Qualifier, State of Florida, County of, Sworn to (or affirmed) and subscribed before me by means of, physical presence or online notarization, this day of, 20 by, (Type/Print Property Owner or Agent Name), (Type/Print Qualifier or Agent Name), NOTARY'S SIGNATURE as to Owner or Agent's Signature, NOTARY'S SIGNATURE as to Qualifier or Agent's Signature, Notary Name (Print, Type or Stamp Notary's Name), Personally Known, Produced Identification, and Type of Identification Produced.

APPROVED BY: \_\_\_\_\_ Permit Officer Issue Date: \_\_\_\_\_ Code in Effect: \_\_\_\_\_
FOR OFFICE USE ONLY FOR OFFICE USE ONLY FOR OFFICE USE ONLY

A jurisdiction may use a supplemental page requesting additional information and citing other conditions, please inquire.

Note: If any development work as described in FS 380.04 Sec. 2 a-g is to be performed, a development permit must be obtained prior to the issuance of a building permit.

PERMIT AFFIDAVIT

FOR ACKNOWLEDGEMENT OF COMPLIANCE WITH RESTRICTIVE DEEDS AND COVENANTS  
STATE OF FLORIDA:  
BROWARD COUNTY:

On this day personally appeared before me, the undersigned officer duly authorized to administer oaths and take acknowledgments \_\_\_\_\_, who being by me first duly  
(HOMEOWNER)

sworn, deposes and says:

By my signature below, I acknowledge that the legal description for the property for which I am applying for a permit is \_\_\_\_\_

LOT BLOCK SUBDIVISION

a/k/a \_\_\_\_\_  
(Street address)

- 1. That I am the legal owner of the property
- 2. I acknowledge that approval may be required from the following

\_\_\_\_\_  
(Homeowners Association)

Which entities or associations regulate or otherwise govern the community, neighborhood, or development my property is located.

- 3. I further acknowledge that I am responsible for any additional cost that may be assessed by the Town of Lauderdale by the Sea and/or the entity regulating or governing the subject property as a result of my not having obtained the necessary approvals from any entity or association that may regulate or otherwise govern the community neighborhood, development in which my property is located.

FURTHER AFFIANT SAYETH NAUGHT

Date \_\_\_\_\_

\_\_\_\_\_  
Owners signature

\_\_\_\_\_  
Owners printed name

STATE OF FLORIDA  
COUNTY OF BROWARD

Affirmed and signed before me, on \_\_\_\_\_ the foregoing document was acknowledged before me affiant, \_\_\_\_\_, who personally appeared before me at the time of notarization, who signed and acknowledged signing the foregoing document, who did take an oath, and:

Who is personally known to me \_\_\_\_\_ or  
Who produced the following identification \_\_\_\_\_

\_\_\_\_\_  
Commission Expiration date:

Notary Public

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Printed or typed name)

## Time Limits for Construction - NOTICE TO OWNER

Section 6-12 of the Town's Code of Ordinances requires:

- 1. The construction of any new structure or new addition to an existing structure to be completed and all construction material, equipment and debris removed from the property within 18 months of the date of the issuance of the first building permit.***
- 2. The exterior elements of any repair or renovation to an existing structure which requires a building permit shall be completed and all construction material, equipment and debris removed from the property within six months of the issuance of the first building permit.***

This notification is the minimum 60 day's notice required in section 6-12.9(g).

The Failure to complete the construction at

\_\_\_\_\_ by the construction deadline may result in a fine or legal action by the Town.

If there are extenuating circumstances that prohibit the property owner from completing the construction within the deadline, the owner may seek an extension of time from the Town Commission. An application for extension of time may be obtained from the Development Services Department or Town Clerk.

### Owner's Acknowledgement

I acknowledge receipt and understanding of the Town's code provisions regarding the time period to complete a construction projects.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address of Property: \_\_\_\_\_



# **BUILDING DEPARTMENT**

**DURING A HURRICANE WATCH & BEFORE THE ONSET OF HURRICANE VELOCITY WINDS YOU ARE REQUIRED TO**

## **SECURE THIS SITE**

**IN ACCORDANCE WITH THE BROWARD COUNTY ADMINISTRATIVE PROVISIONS OF THE FLORIDA BUILDING CODE SECTION 110.13**

**All loose objects in exposed outdoor locations shall be lashed to rigid construction or shall be stored inside an enclosed structure.**

**Florida Building Code Broward County Administrative Provisions Section 110.13.2.4**

**NOTICES ISSUED BY THE NATIONAL WEATHER SERVICE OF A HURRICANE WATCH ARE DEEMED SUFFICIENT NOTICE TO THE OWNER OF REAL PROPERTY UPON WHICH CONSTRUCTION IS OCCURRING, OR ANY CONTRACTOR RESPONSIBLE FOR SAID CONSTRUCTION, TO SECURE LOOSE CONSTRUCTION DEBRIS AND LOOSE CONSTRUCTION MATERIALS AGAINST EFFECTS OF HURRICANE FORCE WINDS**

**This includes but not limited to:**

- **110.13.2.1 Road Right-of-Way shall remain clear of construction waste and trash**
- **110.13.2.2 Waste and Trash Enclosures Temporary Toilets**
- **110.13.2.3 Loose Construction Debris Forms and Construction Materials**
- **110.13.2.5 Roofing Tile and Materials Construction Shacks**
- **110.13.2.5 (1) Loading of Roof Tile**
- **110.13.2.5 (4) Store the construction materials inside an enclosed structure.**
- **110.13.3 Building materials shall be loaded on a roof no earlier than (200 working days prior to permanent installation.**
- **Temporary Electric Service Poles**

**AND PROTECT ALL GLASS AREAS**



**CONTRACTOR  
CONTACT NAME  
JOB ADDRESS**

**PERMIT NUMBER  
CONTACT NUMBER**

**STRUCTURAL**

- Foundation
- Exterior Framing
- Wall Sheathing
- Columns
- Tie Beam
- Truss/Rafters
- Roof Sheathing
- Interior Framing
- Bucks
- Windows/Doors in progress
- Insulation
- Rock Base/ Forms
- Drywall/Screw
- Wire Lath
- Pool Steel
- Ceiling Grid
- Above Ceiling Penetrations
- Drive way
- Tin Cap and Accessories
- Mop in Progress
- Tile/Shingle in Progress
- Garage door
- Shutters
- Final Pool
- Final Fence
- Final Roof
- Final windows/doors
- Demolition
- Other \_\_\_\_\_
- Final

**ZONING**

- Fence
- Pool
- Rock Base/Forms
- Driveway
- Slab/Deck/Patio
- Dock/Seawall
- Sign
- Other \_\_\_\_\_
- Final

**PLUMBING**

- Rough
- Water Service
- Second Rough
- Top Out
- Fire Sprinkler Final
- Roof Drains
- Gas-rough Inside
- Gas-rough Outside
- 200 PSI Test
- LP tank
- Well
- Lawn Sprinkler Rough
- Sewer Hook-up
- Main Drain
- Pool Piping
- Backflow Preventer
- Interceptor
- Catch Basins
- Condensate Drains
- Medical Gas
- Gas Final
- Lawn Sprinkler Final
- Demolition
- Other \_\_\_\_\_
- FINAL

**MECHANICAL**

- Underground Piping
- Condensate Drains
- Rough Ductwork
- Exhaust Fans/Dryers
- Fire Dampers
- Smoke Dampers
- Ceiling Radiation Damper
- Hood Systems Rough
- Refrigerator/Walk Cooler/
- Freezer
- Boiler
- Tanks Above Ground

- Tanks Underground
- Demolition
- A/C Change Out
- Spray Booths
- Chimneys and Vents
- Cooling Towers/ Chiller
- Systems
- Process Piping
- Fireplace Rough/ Ventilation
- Fireplace Final
- Hood Systems Final
- Other \_\_\_\_\_
- Final

**Electrical**

- Meter Repair
- Temporary Pole
- 30 day Temporary
- Pool Grounding
- Underground Rough
- Slab Grounding
- Rough
- Ceiling Rough
- Telephone Rough
- Telephone Final
- Television Rough
- Intercom Rough
- Sound Rough
- Central vacuum Rough
- Service Upgrade
- Miscellaneous Repairs
- Pool Niche Light
- Wall Rough
- Generator Rough
- Fire Alarm Rough
- Television Final
- Intercom Final
- Alarm Final
- Sound Final
- Central Vacuum Final
- Demolition
- Other \_\_\_\_\_
- Final

Other not included

- VISIT OUR ONLINE PORTAL TO SCHEDULE YOUR INSPECTION
- INSPECTION REQUEST SHALL BE SUBMITTED PRIOR TO 3:00 PM FOR INSPECTION THE NEXT DAY
- PLEASE CALL BEFORE 9:00 AM THE MORNING OF THE INSPECTION FOR A TIME FRAME OR TO CANCEL THE INSPECTION
- ALL NEW CONSTRUCTION, AND ADDITIONS; A SLAB SURVEY AND ELEVATION CERTIFICATE SHALL BE SUBMITTED AND APPROVED PRIOR TO A COLUMN OR TIE BEAM INSPECTION.
- SWIMMING POOLS, SHALL HAVE A SPOT SURVEY APPROVED AFTER THE POOL IS GUNITED AND PRIOR TO PERIMETER PLUMBING PRESSURE TEST INSPECTION.
- A FINAL SURVEY IS REQUIRED PRIOR TO POOL BARRIER INSPECTION, DECK AND PERIMETER FENCE INSPECTION AND FINAL ELECTRIC INSPECTION PRIOR TO MARSITING THE POOL