



TOWN OF LAUDERDALE BY THE SEA

BUILDING DIVISION

4501 N. Ocean Dr.

Lauderdale- By-The-Sea, FL 33308

Change of Contractor Requirements

INSTRUCTIONS:

- The building permit application must be completed, with the new contractor's notarized signature. Two (2) sets of plans must also be submitted, if applicable.
- The change of Contractor of form must be completed in full. The owner and new contractor must each provide notarized signatures.
- Licensing and insurance for new contractor (State, Business Tax Receipt, Liability and Worker's compensation or Exemption)
- A copy of the certified letter from the Owner to the Old contractor dismissing the Qualifier from the job.
- A copy of the mail receipt (green card) signed by the recipient.
- Payment in the amount of \$ 90.00

CHANGE OF CONTRACTOR

In accordance with Florida Building Code, Broward County Administrative Provisions, Section 105.13.4

Effective Date: _____ Permit Number: _____

Property Owner: _____

Jobsite Address: _____

Lauderdale By The Sea, Florida

ORIGINAL / General or Sub Contractor

License Number

NEW / General or Sub Contractor

License Number

Reason for change: _____

The undersigned agrees to indemnify, hold harmless, and defend the Town of Lauderdale By The Sea, its agents and employees, from and against any cause arising out of this change of contractor through the act, error, omission, or negligent act of the undersigned, or his agents or employees, or through any act, error, omission or negligent act for which Town of Lauderdale By The Sea or its agents or employees are alleged to be liable.

Change of General Contractor:

Property Owner _____

Owner Signature

Date

The foregoing instrument was acknowledged to me this _____ day of _____, 20____, by **Owner:** _____
_____(Name of Person Acknowledging) who is personally known to me, or who has produced (_____
_____)type of ID) as identification and who did / did not take an oath.

Notary Public Signature: _____

My Commission Expires: _____

General Contractor _____

General Contractor Signature

Date

The foregoing instrument was acknowledged to me this _____ day of _____, 20____, by **Contractor:** __
_____(Name of Person Acknowledging) who is personally known to me, or who has produced (_____
_____)type of ID) as identification and who did / did not take an oath.

Notary Public Signature: _____

My Commission Expires: _____

Approved _____

Date _____